



2026/2027 Middle & High School Drop-off and Pick-up Procedures

Drop-Off Procedures:

- 7:00 AM – The building is open everyday at 7:00 AM for those needing to be dropped off early at door 11.
- 7:00–7:35 AM – General drop-off time, students are dropped off at door 11 (student access only).
- Enter campus using the first Bowman Drive access on the west side of the building (this lane is a one way driveway).
- Proceed through the preschool lot and turn left into the 2nd entrance of the main parking lot.
- Use the drop-off lanes outside of door 11
- Students should exit the vehicle from the passenger's side if in the right lane, or exit the vehicle from the driver's side if in the left lane and proceed to the crosswalk.
- Parents may also park in unmarked parking spots and students can use the crosswalk to walk to the door (student access only).
- Students will enter the building through door 11.
- Exit using the second Bowman Drive access on the west side of the building or Sullivan Road.
- Students must be in their class at 7:45 AM
- After 7:45 AM, parents should drop students off at door 2, the main entrance, AND students will sign-in at the office. Students will then receive a tardy pass from the office.

Pick-Up Procedures:

- Pick-up time is from 2:50 – 3:15 PM
- Parents can park outside of door 11 to wait for their child(ren)
- Any student in the building at 3:15 PM should report to *The Daily Grind*
- Extended Supervision is available in *The Daily Grind* from 3:15 – 6:00 PM and is \$5 per hour.
- Students waiting for practice/games must be with a coach or in *The Daily Grind* for Extended Supervision – If students are waiting in Extended Supervision for practice/games, there is no charge.
- Extended Supervision pick-up is available at door 4.